



REGULAR BOARD MEETING

3410 Laird Ave.

Kalamazoo, MI 49008

May 13, 2025, at 5:30 PM

AGENDA

I. Call to Order Regular Meeting

- A. Meeting called to order at 5:46 p.m.

II. Pledge of Allegiance

III. Roll Call

- A. Members present: Brennan, Brown, Raines, Mora
- B. Others present: Stacey Smith (Director), Dr. Amanda Magnuson (EPI), Todd Zhart (KRESA), Mindy Miller (KRESA)

IV. Approval of Agenda

- A. Motion to approve the agenda made by Brown, seconded by Raines. Voice vote passed unanimously.

V. Public Comment – (five minute maximum)

- A. No public comment

VI. Approval of Minutes

- A. April 8, 2025, Regular Meeting
 - a. Motion to approve the April board meeting minutes made by Raines, seconded by Brown. Voice vote passed unanimously.

VII. Communications

- A. Management Update
 - a. Amended budget ready for approval
 - b. Evaluation tool update: training is required to be provided by the vendor, not other avenues.
 - c. Auditor recommendation provided to the board with breakdown of services and costs.
 - d. Update provided to the board with a community request for an elementary aged program at the school.
- B. Director's Report
 - a. No current safety issues
 - b. Student of the Month: B. Boone
 - c. Team Member of the Month: Ms. Viviana

- d. Student count has totaled 89 students enrolled for the 2024-2025 school year from Kalamazoo, Portage, Vicksburg, Battle Creek, and Otsego.
- e. Director and Dr. Magnuson are currently identifying staffing needs for 2025-2026 school year
- f. Open house was held on April 23rd with community partners Oakwood Community Center and Gryphon Place. Back to school open house scheduled for August 21st at 4-6:30 p.m. Graduation is scheduled for May 30th at 6 p.m. School hours have been adjusted to ensure day and clock hours are met.

VIII. Regular Agenda

- A. April 2025 Financial Report
 - a. Dr. Magnuson provided an update to the board on April financials. Financials for April were stable.
- B. Proposed Amended Budget
 - a. Dr. Magnuson presented the amended budget to the board for approval.
 - i. Motion to approve the amended budget made by Brown, seconded by Brennan.
 - 1. Roll call vote
 - a. Brennan - Yea
 - b. Brown - Yea
 - c. Raines - Yea
 - d. Mora - Yea
 - 2. Motion unanimously passed 4-0
- C. Spring Policy Updates
 - a. Motion to approve the spring policy updates made by Brennan, seconded by Brown.
 - i. Roll call vote
 - 1. Brennan - Yea
 - 2. Brown - Yea
 - 3. Raines - Yea
 - 4. Mora - Yea
 - ii. Motion unanimously passed 4-0
- D. School ADvance Evaluation System
 - a. Additional information to be provided by Dr. Magnuson in June
- E. Haven Group - Board Resolution to Appoint Independent Auditor
 - a. Motion to approve The Haven Group as the financial auditor to the school made by Brown, seconded by Raines.
 - b. Roll call vote
 - i. Brennan - Yea
 - ii. Brown - Yea
 - iii. Raines - Yea
 - iv. Mora - Yea
 - c. Motion unanimously passed 4-0

IX. Public Comment: (non-agenda items)

A. No public comment

X. Board Comments

A. No board comments

XI. Adjournment

A. Motion to adjourn the meeting made by Brennan, seconded by Mora. Meeting adjourned at 6:28 p.m.

Next Meeting: June 10, 2025 @ 5:30pm (Oakwood Elementary)